



Membership Application Form

1. APPLICATION

I wish to apply for full membership of The Jersey Construction Council Limited.

I enclose the membership application fee of £25.00 (cheque payable to "The Jersey Construction Council Ltd.").

Contact Name:

Signature:

Date:

I represent the following Company:
(Please note only Companies or, in the case of partnerships/sole traders, individuals can become Members of the JeCC. Please delete this line if you are applying as an individual).

Address:

Postcode: JE

Tel:Fax:

E.Mail:

Website address:

Total number of Employees

(NB Number of employees comprises total of all staff within the subsidiary companies of a holding group (if registered as one group in the JeCC) and should include all directors and part-time staff. This determines both your Voting rights at the AGM and the Annual Subscription Rate (see Page 4)

I class my/the company's undertaking as: (Please circle as applicable)

CONSULTANT

CONTRACTOR

SUPPLIER AND SERVICE PROVIDER

CLIENT

Please note that technically your application cannot be approved until the Board is satisfied with your Insurance cover/competence and the applicant has made payment of the application fee.

The Board has sole discretion to decide which Membership Divisions of Consultant/Contractor/Supplier/Client the Applicant has been allocated to, and will confirm this back to the Applicant.

Copies of the Memorandum, Articles of Association and the Rules are available from Caroline Harrington, Executive Secretary, Gemini Cottage, La Rue du Douet de Rue, St Lawrence, JE3 1GY

Tel: 862983 E.Mail: enquiries@jerseyconstruction.org

2. **WEBSITE**

Below are a list of categories that are currently used on the Search Engine of the website. Please tick the category that you would like your organisation to be included. If your category does not exist, please include it at the bottom of this paragraph.

Architects & Landscape Architects	Asbestos Rem	Associate	Builders, Roofer Joiners
Clients	Damp Proofing	Decorators	Drilling
Electrical	Engineers	Estate Agents & Property Management	Flooring
Landscaping	Plant Hire	Plumbing & Heat	Scaffolding
Shopfitting	Supplier	Surveyors	Windows, Doors Conservatories

Other Category:

3. **INSURANCE**

I enclose copies of the following: -

ALL APPLICANTS

1. Employers' Liability Insurance Cover
2. Evidence of membership of the following trade or professional organisations, or their UK equivalents:
 - a) Jersey Building and Allied Traders Federation
 - b) Jersey Electrical Contractors Association
 - c) Jersey Association of Plumbing and Heating Engineers
 - d) The Association of Jersey Architects
 - e) Royal Institution of Chartered Surveyors

- f) British Institute of Architectural Technologists
- g) Channel Islands Group of Professional Engineers
- h) Chartered Institute of Building
- i) Jersey Federation of Consulting Engineers
- j) Builders Merchants Federation
- k) Other, Please state _____

NB: Holding one of the above memberships is **not** a condition to joining the JeCC, just information that will assist in the processing of your application.

CONTRACTORS only

- 4. Contractors All Risks Insurance Cover

NB. Some insurance policies cover both Employers' Liability & Contractors All Risks Liability – please CHECK with your Insurer/Broker if necessary & enclose copies of the relevant schedules.

CONSULTANTS only

- 5. Professional Indemnity Insurance Cover

SUPPLIERS only

- 6. Details of Product Guarantee Procedures

NOTE: All members of the Jersey Construction Council Ltd will be required to submit evidence of their Annual Insurance Renewal within 2 weeks of their Policy renewal date.

7. DISPUTE RESOLUTION

A preliminary version of a Dispute Resolution Procedure was proposed to the Members for adoption at the AGM in October 2004 and, in principle, was accepted. Once a final version has been worked out and adopted by the full membership, this Dispute Resolution Procedure will be binding on all Members to operate between themselves and their customers and between individual Members.

8. MEMBERS' GUARANTEE UNDERTAKING

Note: Because The Jersey Construction Council Ltd. is a company limited by guarantee of it's Members, rather than limited by shares, this legal structure makes it necessary to require Members to offer a nominal guarantee of £1 sterling to cover any liabilities incurred by the Company. Please see below the extract from the company's Memorandum of Association: -

"Each member of the Company undertakes to contribute to the assets of the Company, if it should be wound up while he is a member or within twelve (12) months after he ceases to be a member, such amount not exceeding One pound (£1) Sterling as may be required for payment of the debts and liabilities of the Company contracted before he ceases to be a member, payment of the costs, charges and expenses of winding up and adjustment of the rights of the contributories among themselves."

4. **REASONS FOR MEMBERSHIP**

Please indicate below the reasons as to why you have chosen to remain a member of the Jersey Construction Council.

	Tick
Networking Opportunities	
Organised Events	
Lobbying/representation on key issues	
Accreditation/association with a respected umbrella body	
Access to the website	
Newsletter	
Other services – member incentives etc.	

Signature:Print Name:

For and on behalf of
(Company/individual Applicant)

Dated:

Witnessed by: Print Name:

Dated:

Address:

.....

9. **PROPOSER/SECONDER**

NB If the Membership & Finance committee knows your Company, they may complete this section.

We, being a member of the Jersey Construction Council Ltd, wish to propose/second this application for membership.

PROPOSER

Name: Signature:

Dated:

SECONDER

Name: Signature:

Dated:

Voting Rights at an AGM

The JeCC Rules state that undertakings with no more than 20 employees have 1 vote, those with 21 to 50 employees have 2 votes and those with more than 51 employees have 3 votes on any proposition.

Subscription Rates

Based on total employees

	CONTRACTOR	CONSULTANT	SUPPLIER	CLIENT
1 Employee (Sole Trader/Practitioner)	£ 50.00	£ 50.00	£ 50.00	£ 50.00
2 Employees	£ 75.00	£ 75.00	£ 75.00	£ 75.00
3 to 5 Employees	£ 125.00	£ 125.00	£ 125.00	£ 125.00
6 to 10 Employees	£ 190.00	£ 190.00	£ 190.00	£ 190.00
11- 20 Employees	£ 290.00	£ 290.00	£ 290.00	£ 290.00
21 - 30 Employees	£ 390.00	£ 390.00	£ 390.00	£ 390.00
31- 40 Employees	£ 490.00	£ 490.00	£ 490.00	£ 490.00
41 - 50 Employees	£ 590.00	£ 590.00	£ 590.00	£ 590.00
51 - 100 Employees	£ 690.00	£ 690.00	£ 690.00	£ 690.00
101 Employees +	£ 790.00	£ 790.00	£ 790.00	£ 790.00

Your application for membership of the Jersey Construction Council will be considered at the next meeting of the Membership and Finance Committee. These take place approximately once a month, after which you should hear the result and receive an invoice for the Annual Membership Fee.

PLEASE DO CHECK

THAT YOU HAVE INCLUDED ALL THE REQUIREMENTS

For your type of undertaking as listed on Page 2

And

Signed in the appropriate places on Pages 1 & 3.

And

Not forgetting the application fee of £25.00

Omission of one or more of these is the most common reason for a delay in membership acceptance.

Once completed please return application form and accompanying documents to:

**Caroline Harrington
Executive Secretary
Jersey Construction Council
Gemini Cottage
La Rue Du Douet De Rue
St Lawrence
JE3 1GY**